

**Minutes of Warren County
Transportation Improvement District
Board of Trustees Regular Meeting
April 25, 2025, at 9:00 A.M.**

A. Call to Order

A Regular Board Meeting of the Warren County Transportation Improvement District (WCTID) Board of Trustees was called to order by Mr. Eric Hansen, presiding officer, at 9:01 a.m., on Friday, April 25, 2025, at the Warren County Engineer's Office, Conference Room, 210 West Main Street, Lebanon, Ohio 45036 and roll call was taken.

Attendees Board Members: Eric Hansen, Chairperson
Martin Russell, Vice-Chairperson
Kurt Weber, Secretary-Treasurer
Eric Reiners
Chris Pozzuto

Other Guests: Dan Corey, WCTID
Tabitha Ryan, WCEO
Janine Brown, WCEO
Roy Henson, WCEO
Dominic Brigano, WCEO
Rusty Schuermann, WCTID Legal
Alissa Nicholson, TEC Engineering
Carl Ruf, Strand Associates.
Duane Phelps, Burgess & Niple
Frank Aransky, American Structurepoint
Harry Holbert, South Lebanon
Jay Hamilton, Mead & Hunt
Jim Jones, O.R. Colan
Jody Sucharski, DLZ
Mark Daniels, Goodhue Consulting
Penny Rike, E.L. Robinson
Rob Hans, Michael Baker International
Shawn Mason, American Structurepoint
Steve Mary, Terracon
Steve Shadix, Stantec
Troy Miller, Metro
Troy Niese, Choice One Engineering
William Brock, Kleingers

B. Approval of Minutes:

Motion made by Mr. Martin Russell and seconded by Mr. Chris Pozzuto to approve the minutes of the April 4th, 2025, Regular Meeting of the Warren County Transportation District as submitted. Upon roll call vote, motion carried with each member present separately voting "yes" thereon.

C. WCTID Program of Projects - Update: provided by Mr. Dan Corey – see attached Memo: "Program of Projects Update", dated April 25, 2025

D. Financial Report

Mr. Kurt Weber presented the March Monthly Financial Report to the Board. The Monthly Financial Report detailed both monthly and year-to-date cash activities for all funds of the WCTID, and that as of March 31, 2025, the General Fund had an ending fund balance of \$1,033,588.72 and the WCTID as a whole had an ending fund balance of \$16,676,685.48. Mr. Chris Pozzuto made a motion to accept the WCTID financial report as submitted; Mr. Eric Reiners seconded the motion. Upon roll call vote, motion carried with each member present separately voting "yes" thereon.

E. New Business

a. Resolution 2025-012, a Resolution Adoption and Amendment of Fund Budgets for Calendar Year 2025. Mr. Eric Reiners made a motion to approve the Resolution and Mr. Martin Russell seconded the motion. Upon roll call vote, motion carried with each member present separately voting "yes" thereon.

b. Resolution 2025-013, a Resolution Authorizing Fund Level Transfers. Mr. Martin Russell made a motion to approve the Resolution and Mr. Chris Pozzuto seconded the motion. Upon roll call vote, motion carried with each member present separately voting "yes" thereon.

c. Resolution 2025-14, a Resolution approving and authorizing construction services for Franklin-Trenton Road Bridge #270-1.85 Replacement Project. Mr. Chris Pozzuto made a motion to approve the Resolution and Mr. Eric Reiners seconded the motion. Upon roll call vote, motion carried with each member present separately voting "yes" thereon.

d. Resolution 2025-15, a Resolution approving and authorizing construction services for Wilkens Boulevard and related Improvements Project. Mr. Eric Reiners made a motion to approve the Resolution and Mr. Martin Russell seconded the motion. Upon roll call vote, motion carried with each member present separately voting "yes" thereon.

e. Resolution 2025-16, a Resolution approving and authorizing notice to contractors and acceptance of bids for construction services for the Socialville-Fosters and Wilkens Boulevard Signal Project and related actions. Mr. Chris Pozzuto made a motion to approve the Resolution and Mr. Eric Reiners seconded the motion. Upon roll call vote, motion carried with each member present separately voting "yes" thereon.

f) Motion to authorize the Secretary-Treasurer, in consultation with WCTID Legal Counsel, to prepare and execute Change Order 02 to Contract No. 2021-33 with Lawhon & Associates, Inc., dated October 29th, 2021, for the SR 741 and Greentree Intersection Improvement Project, increasing the contract price by \$26,326.00 making the new not-to-exceed amount under the Agreement of \$105,634.00 and an increase in contract time to December 31, 2026. Mr. Martin Russell made a motion to approve the Resolution and Mr. Chris Pozzuto seconded the motion. Upon roll call vote, motion carried with each member present separately voting "yes" thereon.

F. Public Comments

No public comment.

G. Upcoming Meeting Schedule

Mr. Eric Hansen announced that the next Regular Board Meeting of the Warren County Transportation Improvement District Board of Trustees would be held on May 23rd, 2025, at 9:00 a.m., unless announced otherwise.


I. Adjournment

Motion made by Mr. Chris Pozzuto and seconded by Mr. Eric Reiners to adjourn the Regular Board Meeting of the Warren County Transportation Improvement District Board of Trustees, upon the call of the vote, carried with all members present voting aye thereon. Meeting adjourned at 9:15 a.m.

Approved at a regularly scheduled meeting of the Board of Trustees of the Warren County Transportation Improvement District, Warren County, Ohio, this May 23rd, 2025.



Presiding Trustee
Warren County Transportation Improvement District

Attest:


Secretary-Treasurer, Kurt E. Weber
Warren County Transportation Improvement District

Motion to approve: *Mr. Martin Russell*

Seconded by: *Mr. Chris Pozzuto.*



Warren County Transportation Improvement District

210 Main Street | Lebanon, Ohio 45036

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<http://www.WCTID.us>

MEMO

DATE: April 25th, 2025

TO: Warren County Transportation Improvement District Board

FROM: Dan Corey

RE: Program of Projects Update

Planning Phase

SR 48 – Ridgeview to Mason-Morrow-Millgrove – WAR SR48 7.50 (PID 117567)

- Final Feasibility Study document was submitted. ODOT provided comments that have been addressed.
- At the April 23, 2025 TRAC Board Meeting the project was awarded the \$2M.
- Preliminary Engineering has begun utilizing the funds authorized at March TID meeting with work to continue into 2026.

Design Phase

West Main Street Widening (WAR SR 63 5.36 (PID 120734))

- 07/25/25 – R/W Authorized
- 05/30/25 – Stage 2 Plans are to be submitted to ODOT

SR 741 and Lytle-Five Points - WAR SR 741 17.02 (PID 121908)

- Design Contract is ongoing.
- Estimated Begin of Construction is TBD.

Construction Phase:

SR 63 – Union Road to SR741 – WAR SR 63 0.83 (PID 112121)

- Construction began April 2024 with substantial completion October 2025 and Final Completion in June 2026.

Fields-Ertel Road Widening – Snider to Wilkens Boulevard (PID 114606)

- Construction has started with completion December 2026.

Wilkens/Bardes Roundabout – Part 2 of PID 114606

- Construction has started with completion December 2025.

I-71 & SR 48 Interchange - WAR SR48 9.94 (PID 116865)

- Bid Opening occurred, and is recommended to be awarded to Barrett Paving Materials, Inc.
- Estimated Begin of Construction is May 2025

- Completion of Construction is December 2025

Mason-Morrow-Millgrove Road Realignment – WAR CR38 (PID 113722)

- **Bid Opening occurred, and is recommended to be awarded to KT Holden Construction, LLC**
- Estimated Begin of Construction is June 2025
- Completion of Construction is July 2026

SR 741/Greentree Road Intersection Improvements

- Consultant will be wrapping up Stage 3 Constructions Plans, Drainage Report, and Cost Estimate and submitting Final Tracings within the next month.
- Coordination for Utility Relocation continues with revised relocation plans having been submitted.
- The R/W Acquisition Team presently has 8 of the 13 parcels acquired and recorded. Two more parcels and a possible third parcel are scheduled to close October 4, 2024. One parcel is going to appropriations, and the last parcel, which is Armco Park, WCEO is handling separately.
- Corps 404 waterway permit is subject to approval by SHPO of additional site investigation and coordination activities around Shaker House